

## Instructions for completing:

### Missouri Department of Public Safety Multijurisdictional Task Force Quarterly Progress Report

This instruction sheet is to aid Multijurisdictional Task Force (MJTF) grantees in completing the required quarterly progress report for the Missouri Department of Public Safety.

1. **Date Submitted**                      Self-explanatory
2. **Grant Name**
3. **Contact Person**                      As designated in MJTF contract with the Dept. of Public Safety
4. **Contact Person's Agency Name**
5. **E-Mail Address**
6. **Phone No.**                              Self-explanatory
7. **Quarterly Reporting Period**
  
8. **Number of law enforcement agencies involved in multijurisdictional task force (MJTF) work activities**  
The total number of law enforcement agencies comprising the MJTF as well as any others participating in MJTF work activities during the reporting period. **(DO NOT duplicate statistical data that has been reported by another participating agency.)**
  
9. **Number of law enforcement officers participating in MJTF work activities**  
A) and B):                                      Self explanatory.
  
10. **Investigations/Cases**
  - A) The number of MJTF investigations/cases *active* at the start of the quarter. For the second and subsequent quarters, the number of "carried in" active cases should match those reported in Question 10 E) on the previous quarter's report. **Investigations/Cases** should be counted as those incidents involving task force action resulting in **post-response reports being written**. Until this occurs, tips and information received should be considered gathered intelligence, not individual cases.
  - B) The number of *new* investigations/cases initiated during the quarter.
  - C) The *total* number of MJTF cases active during the quarter. This number should be the sum of item A and item B.
  - D) The number of cases disposed of by the MJTF during the quarter.
  - E) The *total* number of cases *remaining active* at the end of the quarter. (Subtract item D from item C.)  
NOTE: Enter this number on line **10. A)** of the next Quarterly Progress Report.
  - F) The number of MJTF cases with evidence submitted this quarter to a State crime lab.

## 11. Arrest Activity

- A) The number of people arrested and charged with one or more *drug* offenses.
- B) The number of people arrested and charged with other criminal offenses *not* involving drugs.

For the *total* number of people arrested through MJTF actions during the quarter, add items A and B and enter the sum on the appropriate line.

- C) All law enforcement charges associated with offenders arrested through MJTF actions during the quarter. All charges proffered against offenders are to be listed. Total *charges* must equal or exceed the total number of persons arrested. For example, a drug user is arrested for possession of crack. After arrest, he assaults an officer. The quarterly report should indicate a charge for crack *possession* listed under 1) Drug Paraphernalia/Possession and a charge for resisting arrest/assault against police listed under 3) Other Charges. Result: One arrested person is reported with two charges (illicit drug possession and assault) from this single incident. (NOTE: There is no longer a need to total the charges by category at the top of each column.)
  - 1) The number and type of charges related to drug *paraphernalia/possession* during the reporting period.
  - 2) The number and type of charges related to drug *sales and/or manufacturing* during the reporting period.
  - 3) The number and type of *non-drug* charges during the reporting period.

## 12. Informant Expenses, Drug Purchases and Free Samples

- A) The number of drug buys made through MJTF activities during the reporting period.
- B) Dollar value of drugs purchased through drug buys during the reporting period.
- C) The number of reverse drug buys made through MJTF activities during the reporting period.
- D) Dollar value of reverse drug buys during the reporting period.
- E) The number of free drug samples received during the reporting period.
- F) The *estimated* dollar value of drugs received through free samples during the reporting period. Use the local street value of the drugs at the time they were received to make the estimate.
- G) The quantities and type of drugs acquired through drug buys, reverse drug buys, *and* free samples received during the reporting period. Enter the suspected drug type; do not wait for scientific lab examination results. Drug weights may be reported using various units of measure (kg., lb., oz, grams, etc.). For example, two kilos of cocaine are purchased from one distributor, another kilo is purchased from a second distributor in another case, five ounces are acquired through free samples, and eight grams are obtained from street buys during the quarter. In Section 12. E) 2) Cocaine, enter 3 in the "Kilograms" column, 5 in the "Ounces" column, and 8 in the "Grams" column.
- H) The total number of active informants paid during the reporting period.
- I) The total dollar amount expended acquiring information from active informants during the reporting period.

### 13. Tracking Drug Trafficking Organizations

- A) The number of new Drug Trafficking Organizational and/or Link Analysis Charts completed during the period through MJTF work activities.
- B) The number of new drug trafficking organizations identified through MJTF operations during the reporting period.

### 14. Search Warrants

- A) The number of search warrants *applied for* by the MJTF during the reporting period.
- B) The number of search warrants *authorized for service* by the MJTF during the reporting period.
- C) The number of search warrants *served* by the MJTF during the reporting period.  
***In the narrative (item #18), please indicate the number of warrants served in each county of your jurisdiction.***
- D) The number of search warrants served by the MJTF during the reporting period *which resulted in drug and/or paraphernalia seizures.*
- E) The number of consent searches and "knock and talk" incidents involving the MJTF during the reporting period.

### 15. Marijuana Eradicated and Methamphetamine Drug Labs Destroyed

- A) The quantities of marijuana destroyed *through eradication operations* during the reporting period. Enter the suspected marijuana type; do not wait for scientific lab examination results. Marijuana weight may be reported using various units of measure (kg., lb., oz, grams, etc.). For example, 50 lbs. of wild "ditchweed", 32 kilos of cultivated marijuana, and 10 sinsemilla plants are destroyed through eradication during the quarter. In Section 15. A) 1) Wild, enter **50** in the "Pounds" column. On line 2) Cultivated, enter **32** in the "Kilograms" column. On line 3) Sinsemilla, enter **10** in the "Plants" column.  
NOTE: If a quantity of marijuana is seized for evidence and *not destroyed*, enter it in Section 16.
- B) The number of methamphetamine drug labs destroyed during the reporting period. Please indicate the number of methamphetamine drug labs destroyed in each county (see question 18).  
NOTE: If there is some question as to whether or not the destroyed lab is a methamphetamine lab, please contact Mr. Eric Shepherd, Missouri Department of Public Safety, at (573) 751-5997.

### 16. Drug Seizures

- A) The estimated *dollar value* of all drugs *seized* during the quarter. Use the local street value of the drugs at the time they were seized. NOTE: Do not include marijuana destroyed through eradication operations as reported in Section 15.
- B) The *quantities and type* of drugs *seized* during the reporting period. Enter the suspected drug type; do not wait for scientific lab examination results. Drug weights may be reported using various units of measure (kg., lb., oz, grams, etc.). For example, five kilos of cocaine are seized in three investigations/cases and 10 grams are seized in another during the quarter. In Section 16. B) 2) Cocaine, enter **5** in the "Kilograms" column and **10** in the "Grams" column.

## **17. Property Seizures/Forfeitures**

The *number* and *estimated dollar value* of property *seized or forfeited* during the quarter by type. Enter seizures and forfeitures separately. If property is seized and forfeited during the same reporting period, enter the quantity and dollar value of the property under both the "Seized during reporting period" and "Forfeited during reporting period" columns.

## **18. Describe all work activities or areas of interest/concern not reported in the sections above. Also, please indicate the number of search warrants served and the number of methamphetamine drug labs destroyed in each county of your jurisdiction:**

Indicate any other activity or information not reported elsewhere on this form that directly addresses any action and/or condition specified in your MJTF contract. In addition, include a description of any other activities that will assist the Department of Public Safety to properly review and evaluate the program. For example, it might be appropriate to describe (without *confidential* information or details) a lengthy intelligence operation which has not yet resulted in arrests or significant drug/asset seizures. Describe all special training programs completed by MJTF officers (SERT, polygraph, or criminal prosecution classes, for example). Please mention topics and areas of concern you would like to discuss at the next Dept. of Public Safety Task Force quarterly meeting. Also indicate the number of search warrants served and methamphetamine labs destroyed in each county of your jurisdiction for the reporting period.

## **19. Signature of Officer in Charge and 20. Date:**

Sections 19 and 20 are self explanatory.

**Note: When completed, please return the original along with a copy to:**

**Narcotics Control Assistance Program  
Department of Public Safety  
PO Box 749  
Jefferson City, MO 65102**

If you have any questions on how to complete this form, contact Ms. Susan Kuebler at (573) 751-9000 ext. 218

**Multijurisdictional Task Force  
Quarterly Progress Report**

1. Date Submitted \_\_\_\_\_ 2. Grant Name \_\_\_\_\_  
mo .day yr.

3. Contact Person \_\_\_\_\_ 4. Agency Name \_\_\_\_\_

5. E-Mail Address \_\_\_\_\_ 6. Phone Number ( ) \_\_\_\_\_

7. Quarterly Reporting Period \_\_\_\_\_ to \_\_\_\_\_ Circle Quarter Number Q1 Q2 Q3 Q4  
mo. yr. mo. yr.

8. No. of law enforcement agencies involved in multijurisdictional task force (MJTF) work activities \_\_\_\_\_

9. No. of law enforcement officers participating in MJTF work activities  
A) Assigned Part Time \_\_\_\_\_ B) Assigned Full Time \_\_\_\_\_

10. Investigations/Cases  
A) No. of active investigations/cases carried in from last quarter \_\_\_\_\_  
B) No. of new investigations/cases initiated this quarter + \_\_\_\_\_  
C) Total No. of cases active during this quarter (Add item A to item B) = \_\_\_\_\_  
D) No. of cases disposed of this quarter - \_\_\_\_\_  
E) No. of cases carried into next quarter (Subtract item D from item C) = \_\_\_\_\_  
F) No. cases with evidence submitted this quarter to a State crime lab \_\_\_\_\_

11. Arrest Activity  
A) No. of persons arrested for one or more drug offenses \_\_\_\_\_  
B) No. of persons arrested for other types of criminal offenses (no drug charges) + \_\_\_\_\_  
Total No. of persons arrested (Add item A to item B) = \_\_\_\_\_  
C) Total No. of charges associated with arrests:  
1) Drug Paraphernalia/Possession 2) Drug Sales/Manufacture 3) Other Charges  
a) Marijuana \_\_\_\_\_ a) Marijuana \_\_\_\_\_ a) Resisting Arrest/ \_\_\_\_\_  
b) Cocaine \_\_\_\_\_ b) Cocaine \_\_\_\_\_ Assault against \_\_\_\_\_  
c) Crack \_\_\_\_\_ c) Crack \_\_\_\_\_ Police \_\_\_\_\_  
d) Methamphetamine \_\_\_\_\_ d) Methamphetamine \_\_\_\_\_ b) Murder \_\_\_\_\_  
e) Heroin/Opiates \_\_\_\_\_ e) Heroin/Opiates \_\_\_\_\_ c) Assault \_\_\_\_\_  
f) Hallucinogens – LSD \_\_\_\_\_ f) Hallucinogens – LSD \_\_\_\_\_ d) Child Endanger. \_\_\_\_\_  
g) Hallucinogens – PCP \_\_\_\_\_ g) Hallucinogens – PCP \_\_\_\_\_ e) Kidnapping \_\_\_\_\_  
h) Paraphernalia \_\_\_\_\_ h) Ecstasy \_\_\_\_\_ f) Weapons \_\_\_\_\_  
i) Ecstasy \_\_\_\_\_ i) Pseudoephedrine/ \_\_\_\_\_ g) Other \_\_\_\_\_  
j) Pseudoephedrine/ \_\_\_\_\_ Ephedrine \_\_\_\_\_  
k) Anhydrous Ammonia \_\_\_\_\_ j) Anhydrous Ammonia \_\_\_\_\_  
l) Other illicit drugs \_\_\_\_\_ k) Other illicit drugs \_\_\_\_\_

## 12. Informant Expenses, Drug Purchases and Free Samples

- A) No. of drug buys made: \_\_\_\_\_
- B) Dollar value of drug buys during this period: \$ \_\_\_\_\_
- C) No. of reverse drug buys made: \_\_\_\_\_
- D) Dollar value of reverse drug buys during this period: \$ \_\_\_\_\_
- E) No. of free samples received: \_\_\_\_\_
- F) Estimated dollar value of drugs received from free samples during this period: \$ \_\_\_\_\_
- G) Drugs purchased and/or received from drug buys, reverse drug buys, and free samples (**Enter quantities at time of receipt**):

	Kilograms	Pounds	Ounces	Grams	Doses/Pills
1) Marijuana	_____	_____	_____	_____	_____
2) Cocaine	_____	_____	_____	_____	_____
3) Crack	_____	_____	_____	_____	_____
4) Methamphetamine	_____	_____	_____	_____	_____
5) Heroin/Opiates	_____	_____	_____	_____	_____
6) Hallucinogens - LSD	_____	_____	_____	_____	_____
7) Hallucinogens -PCP	_____	_____	_____	_____	_____
8) Ecstasy	_____	_____	_____	_____	_____
9) Pseudoephedrine/Ephedrine	_____	_____	_____	_____	_____
10) Anhydrous Ammonia	_____	_____	_____	_____	_____
11) Other illicit drugs	_____	_____	_____	_____	_____

- H) No. of active informants paid \_\_\_\_\_
- I) Total dollars expended on active informants \$ \_\_\_\_\_

## 13. Tracking Drug Trafficking Organizations

- A)** No. of new Drug Trafficking Organization Charts and/or Link Analysis Charts completed this identified this quarter \_\_\_\_\_
- B)** No. of new Drug Trafficking Organizations quarter \_\_\_\_\_

## 14. Search Warrants

- A) No. of search warrants applied for during this period: \_\_\_\_\_
- B) No. of search warrants authorized during this period: \_\_\_\_\_
- C) No. of search warrants served during this period: \* \_\_\_\_\_
- D) No. of search warrants served resulting in drug and/or paraphernalia seizures: \_\_\_\_\_
- E) No. of consent searches conducted during this period: \_\_\_\_\_

\* Please indicate (in the narrative) the number of warrants served in each county of your jurisdiction.

**15. Marijuana Eradicated and Methamphetamine Drug Labs Destroyed** - Indicate the types of marijuana destroyed through eradication operations. Indicate the number of methamphetamine drug labs destroyed as a result of search warrants, consent searches, arrests, and/or other multijurisdictional task force actions.

**(Enter quantities at time of incident):**

A) Marijuana destroyed:	Kilograms	Pounds	Ounces	Grams	Plant
1) Wild	_____	_____	_____	_____	_____
2) Cultivated	_____	_____	_____	_____	_____
3) Sinsemilla	_____	_____	_____	_____	_____

B) No. of methamphetamine drug labs destroyed: \_\_\_\_\_

**In the narrative, please indicate the county (or counties) the methamphetamine drug labs were destroyed and the number of labs destroyed in each county.**

**16. Drug Seizures** - Describe the types of drugs seized as a result of search warrants, consent searches, and arrests. (Exclude drug buys and free samples):

A) Estimated dollar value of all drugs seized, based on local street cost: \$\_\_\_\_\_

B) Drugs seized **(Enter quantities at time of seizure):**

	Kilograms	Pounds	Ounces	Grams	Doses/Pills
1) Marijuana	_____	_____	_____	_____	_____
2) Cocaine	_____	_____	_____	_____	_____
3) Crack	_____	_____	_____	_____	_____
4) Methamphetamine	_____	_____	_____	_____	_____
5) Heroin/Opiates	_____	_____	_____	_____	_____
6) Hallucinogens - LSD	_____	_____	_____	_____	_____
7) Hallucinogens - PCP	_____	_____	_____	_____	_____
8) Ecstasy	_____	_____	_____	_____	_____
9) Pseudoephedrine/Ephedrine	_____	_____	_____	_____	_____
10) Anhydrous Ammonia	_____	_____	_____	_____	_____
11) Other illicit drugs	_____	_____	_____	_____	_____

**17. Property Seizures/Forfeitures:****Seized during reporting period      Forfeited during reporting period**

	<b>Quantity</b>	<b>Est. Value</b>	<b>Quantity</b>	<b>Est. Value</b>
A) Real Estate/Buildings and Homes_____	_____	_____	_____	_____
B) Real Estate/Land _____	_____	_____	_____	_____
C) Personal Property (Collector's items, stamp/coin collections, jewelry, etc.) _____	_____	_____	_____	_____
D) Motor Vehicles _____	_____	_____	_____	_____
E) Weapons _____	_____	_____	_____	_____
F) Currency (\$)		_____		_____
G) Other Assets - Describe: _____	_____	_____	_____	_____

**18. Describe all work activities or areas of interest/concern not reported in the sections above. Also, please indicate the number search warrants served and the number of methamphetamine drug labs destroyed in each county of your jurisdiction.**

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**19. Signature of Officer in Charge** \_\_\_\_\_ **20. Date** \_\_\_\_\_



**Instructions For Completing:**  
**Missouri Department of Public Safety**  
**Multi-Jurisdictional Task Forces**  
**Tally Sheets**

These instructions are designed to aid you in filling out the Multi-Jurisdictional Task Forces (MJTF) tally sheets. Data entered then can be used to complete the MJTF quarterly progress report required by Department of Public Safety. **Use of these tally sheets is strictly optional.** If you currently have manual and/or automated systems available to complete the quarterly progress report, the tally sheets should not be used. However, if you do not, use of one or more, if not all, of the tally forms is recommended.

**1. Case Log Tally Sheet (used to complete question 10 on MJTF quarterly progress report)**

At the start of the reporting period, list all active investigations/cases carried in. As new investigations/cases are initiated, add them to this tally sheet. As investigations/cases are disposed of, annotate the appropriate entries on this sheet.

**Quarter:** Enter beginning and ending month and year of quarterly reporting period.

**Case No.:** Enter MJTF-related investigation/case number.

**Date initiated:** Enter month, day, and year investigation/case was originally initiated.

**Status:** Indicate whether case was carried in from a previous quarter or initiated in this quarter.

**Disposed of in Quarter:** Indicate whether or not case was disposed of this quarter.

**Date of Disposal:** If case was disposed of during this quarter, enter month, day and year of disposal.

*Instructions on how to use this tally sheet to complete the MJTF quarterly progress report.*

*10A Sum number of investigations/cases identified as carry-ins on tally sheet.*

*10B Sum number of investigations/cases identified as initiated on tally sheet.*

*10C Sum items 10A and 10B.*

*10D Sum number of investigations/cases identified as being disposed of on tally sheet.*

*10E Subtract 10D from 10C to arrive at number of investigations/cases carried out.*

**2. Drug Acquisition Tally Sheet (used to complete questions 12, 15A, and 16 on MJTF quarterly progress report)**

As drugs are acquired during reporting period as a result of MJTF work activities, they should be added to the tally sheet. If more than one type of drug is acquired in an investigation/case, they should all be listed.

**Quarter:** Enter beginning and ending month and year of quarterly progress report.

**Date of Activity:** Enter month, day, and year of drug acquisition.

**Case No.:** Enter MJTF-related investigation/case number.

**Type of Acquisition:** Indicate under what circumstances the drug was acquired. In marijuana eradication operations, if the marijuana is immediately destroyed, circle **4** for eradicated. If some marijuana is held for evidence, make a separate line entry using the same date of activity and case number and update the type of acquisition field with a **3** (seized).

**Drug Type:** Enter suspected drug type. Do not wait for scientific examination results. If drug type is marijuana, indicate if it was wild, cultivated, or sinsemilla.

**Quantity:** Indicate quantity of the drug acquired.

**Measure:** Indicate measure used to classify the quantity, such as kilograms, pounds, plants, etc.

**Est. \$ Value:** Indicate actual or estimated dollar value of drugs acquired.

*Instructions on how to use this tally sheet to complete the MJTF quarterly progress report.*

- 12A Sum number of drug buys by examining "Type of Acquisition" field on tally sheet.
- 12B Of those identified as drug buys, sum estimated dollar values.
- 12C Sum number of reverse drug buys by examining "Type of Acquisition" field on tally sheet.
- 12D Of those identified as reverse drug buys, sum estimated dollar values.
- 12E Sum number of free samples by examining type of acquisition field on tally sheet.
- 12F Of those identified as free samples, sum estimated dollar values.
- 12G Of those identified as drug buys, reverse drug buys, or free samples, identify quantities by drug type.
- 15A Of those identified as eradicated, sum quantities by marijuana type.
- 16A Of those identified as seized, sum estimated dollar values.
- 16B Of those identified as seized, identify quantities by drug type.

### **3. Informant Expenditure Tally Sheet (used to complete questions 12H and 12I on MJTF quarterly progress report)**

As informants are paid for services rendered as a result of MJTF work activities, they should be added to the tally sheet. At the end of the reporting period, sum the total number of informants being paid to answer question 12H. Please note, if an informant is paid on three separate occasions, count that informant only once. Sum total amount of money expended to answer question 12I.

**Quarter:** Enter beginning and ending month and year of quarterly reporting period.

**Date of Activity:** Enter month, day and year of transaction with informant.

**Case No.:** Enter MJTF-related investigation/case number.

**Officer No.:** Enter identification number of officer involved in transaction.

**Informant Name/Alias:** Enter name or alias of informant involved in transaction.

**Informant Number:** Enter a number assigned by the MJTF to each individual informant.

**NOTE:** Because the names or aliases of informants are listed on this tally sheet, it should be considered confidential material. Access to it should be limited, and it should be stored in a secure location.

*Instructions on how to use this tally sheet to complete the MJTF quarterly progress report.*

12H *Using MJTF-assigned Informant Numbers, determine how many informants were utilized during reporting period and enter that number on question 12H.*

12I *Sum total amount of money provided to informants during reporting period.*

#### **4. Property Seizures/Forfeitures Tally Sheet (used to complete question 17 on MJTF quarterly progress report)**

**\* THE USE OF THIS TALLY SHEET IS MANDATORY AND IT MUST BE TURNED IN WITH THE QUARTERLY REPORT.**

As property is seized/forfeited during reporting period as a result of MJTF work activities, it should be added to the tally sheet. If more than one type of property is seized/forfeited in an investigation/case, they should be listed separately. If a piece of property is seized **and** forfeited during the same quarter, two separate entries should be made on the tally sheet based on date of activity.

**Quarter:** Enter beginning and ending month and year of quarterly reporting period.

**Date of Activity:** Enter month, day, and year that seizure/forfeiture took place.

**Case No.:** Enter MJTF-related investigation/case number.

**Type of Acquisition:** Indicate type of acquisition (seizure or forfeiture).

**Type of Forfeiture:** *Indicate type of forfeiture*

**Property Type:** Indicate type of property acquired.

**Quantity:** Indicate estimated quantity of acquisition.

**Estimated \$ Value:** Indicate estimated dollar value of acquisition.

*Instructions on how to use this tally sheet to complete the MJTF quarterly progress report.*

17A-17F *Examine "Type of Acquisition" field and identify property seized. Sum quantity and estimated dollar values by property type.*

17A-17F *Examine "Type of acquisition" field and identify property forfeited. Sum quantity and estimated dollar values by property type.*

17G *If property type seized or forfeited does not fit into 17A-17F property type categories, list and describe property, quantity, and estimated dollar value.*

#### **5. Work Productivity Tally Sheet (used to complete questions 11, 13, 14, and 15B on MJTF quarterly progress report)**

Enter data on all arrests, drug trafficking analysis, search warrants, consent searches, and methamphetamine drug labs destroyed as a result of MJTF work activities on this tally sheet. On this tally sheet you have the choice of entering activity by numbers (i.e., eight arrests would be entered using the value "8"), or

by hash marks (i.e., eight arrests would be entered "IIII III"). At the end of the reporting period, sum numbers or hash marks and enter total number in the "Quarterly Total" block.

**Quarter:** Enter beginning and ending month and year of quarterly reporting period.

**11.No. of Persons Arrested:** Track number of persons arrested through MJTF operations.

*Note: Track persons arrested by MJTF and law enforcement charges made at time of arrest — **not** the prosecutor's or court's later charges or arrest results.*

A) **For DRUG Offenses:** Track number of persons arrested for one or more **drug** offenses.

B) **For OTHER Offenses:** Track number of persons arrested for **other** types of offenses (i.e., no drug charges).

NOTE: Sum of subcategories A) and B) under **11.** should equal number entered on **the line for "Total No. of persons arrested"** on MJTF Quarterly Progress Report.

C) **Arrest Charges:** More than one charge may be associated with a given arrestee. List all charges associated with arrestees.

1) **Drug Paraphernalia/Possession** - Track all **drug paraphernalia/possession** charges by type of drug or paraphernalia.

2) **Drug Sales/Manufacture** - Track all **drug sales/manufacturing** charges by type of drug.

3) **Other Charges** - Track all **other** (non drug-related) charges by charge type.

**13.Drug Trafficking Organizations:** Enter number of new organizational and link analysis charts completed and number of new drug organizations discovered during reporting period.

A) Track number of new organizational and link analysis charts completed by MJTF.

B) Track number of new drug trafficking organizations identified through MJTF activities.

**14.Search Warrants:** Enter the following search-related activity resulting from MJTF operations:

A) Track number of search warrants *applied for*.

B) Track number of search warrants *authorized* for service.

C) Track number of search warrants *actually served* **and in what county they were served**.

D) Track number of search warrants served resulting in *drugs and/or paraphernalia seized*.

E) Track number of *consent searches* (or "knock and talk" incidents) conducted.

**17. B) Number of Methamphetamine Drug Labs Destroyed:** Track number of meth labs discovered and destroyed through MJTF operations.

*Instructions on how to use this tally sheet to complete the MJTF quarterly progress report.*

11A Enter "Quarterly Total" number of persons arrested for drug-related offenses.

11B Enter "Quarterly Total" number of persons arrested for non drug-related offenses.

Enter "Quarterly Total" number of persons arrested.

11C1a - 11C1l Enter "Quarterly Total" number of drug paraphernalia/possession charges by drug type.

- 11C2a - 11C2k Enter "Quarterly Total" number of sales/manufacturing charges by drug type.
- 11C3a - 11C3g Enter "Quarterly Total" number of other (nondrug-related) charges by charge type.
- 13A Enter "Quarterly Total" number of Drug Trafficking Organizational and Link Analysis Charts completed.
- 13B Enter "Quarterly Total" number of Drug Trafficking Organizations identified.
- 14A Enter "Quarterly Total" number of search warrants applied for.
- 14B Enter "Quarterly Total" number of search warrants authorized for use.
- 14C Enter "Quarterly Total" number of search warrants actually served.
- 14D Enter "Quarterly Total" number of search warrants served resulting in drugs seized.
- 14E Enter "Quarterly Total" number of consent searches conducted.
- 15B Enter "Quarterly Total" number of meth labs destroyed through MJTF operations.

**Multi-Jurisdictional Task Forces  
Case Log Tally Sheet  
(refers to question 10)**

Quarter \_\_\_\_\_ to \_\_\_\_\_  
mo yr mo yr

Case No. (month, day, year)	Date Initiated In	Status		Disposed of in Quarter		Date of Disposal
		Carried Quarter	Initiated in	Yes	No (month, day, year)	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	
		1	2	1	2	

\* Use of this form is optional

Rev. 7/01

**Multijurisdictional Task Forces  
Drug Acquisition Tally Sheet  
(refers to questions 12, 15a, and 16)**

Quarter \_\_\_\_\_ to \_\_\_\_\_  
mo yr mo yr

Date of Activity (month, day, year)	Case No. (if available)	Type of Acquisition						Drug Type (If marijuana:wild,cultivated,or sinsemilla?)	Quantity	Measure (kilos,lbs,plants,etc.)	Est.\$ Value
		Drug Buy	Rev. Buy	Free Sample	Seized	Eradi- cated	Other 6				
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____
_____	_____	1	2	3	4	5	6	_____	_____	_____	_____

\*Use of this form is optional

Quarter                   to                    
Mo yr mo yr

[illegible]



**Multijurisdictional Task Forces  
Property Seizures/Forfeitures Tally Sheet  
(refers to question 17)**

Quarter               to                
                  mo        yr                mo        yr

Date of Activity (month, day, year)	Case No. (if available)	Type of Acquisition		Property Type	Quantity	Estimated Value
		Seizure	Forfeiture			
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____
_____	_____	1 _____	1 _____	_____	_____	_____

\* Use of this form is mandatory

**Multijurisdictional Task Force  
Work Productivity Tally Sheet**

(Numbers and letters in parentheses refer to where data would be entered on the Quarterly Report)

Quarter    \_\_\_\_\_ to \_\_\_\_\_  
                 mo.   yr.        mo . yr.

Quarterly  
Total

<b>(11.) No. of Persons Arrested</b>		
A) For DRUG offenses		
B) For OTHER offenses		
<b>(11. C) Arrest Charges:</b>		
<b>1) Drug Paraphernalia/Possession -</b>		
a) Marijuana		
b) Cocaine		
c) Crack		
d) Methamphetamine		
e) Heroin/Opiates		
f) LSD		
g) PCP		
h) Paraphernalia		
i) Ecstasy		
j) Psuedoep/ephedrine		
k) Anhydrous Ammonia		
l) Other Illicit Drugs		
<b>2) Drug Sales/Manufacture -</b>		
a) Marijuana		
b) Cocaine		
c) Crack		
d) Methamphetamine		
e) Heroin/Opiates		
f) Hallucinogens-LSD		
g) Hallucinogens-PCP		
h) Ecstasy		
i) Psuedoep/ephedrine		
j) Anhydrous Ammonia		
k) Other Illicit Drugs		

**Multijurisdictional Task Force  
Work Productivity Tally Sheet (Con.)**

(Numbers and letters in parentheses refer to where data would be entered on the Quarterly Report)

**Quarter**           **to**         
                  mo.    yr.            mo.    yr.

**Quarterly  
Total**

<b>(13. C) Arrest Charges (con.):</b>	
<b>3) Other Charges -</b>	
a) Resisting Arrest/ Assault against Police	
b) Murder	
c) Assault	
d) Child Endangerment	
e) Kidnapping	
f) Weapons	
g) Other	
<b>(13.) Drug Trafficking Organizations:</b>	
A) Number of new Organization and/or Link Analysis Charts completed	
B) Number of new Drug Trafficking Organizations identified	
<b>(14.) Search Warrants:</b>	
A) Number Applied for	
B) Number Authorized	
C) Number Served	
D) No. Served with Drugs/ Par. Seized	
E) No. of Consent Searches Made	
<b>(15. B) No. of Meth. Drug Labs Destroyed:</b>	